



Temporary WF# \_\_\_\_\_

Permanent WF# \_\_\_\_\_

**APPLICATION FOR NEW NON-RESIDENTIAL ELECTRICAL SERVICE**

This application must be filled out completely to ensure line extension costs are tabulated accurately. Please include the appropriate Application Fee (as indicated below). Applications can be mailed to the Engineering Department, Mason County PUD No. 3, P.O. Box 2148, Shelton, Washington, 98584. Applications may be submitted in person to the following locations: 235 South 3<sup>rd</sup> Street in Shelton, or the PUD 3 office located in Belfair at 21341 East Hwy 3. Questions regarding this application? Please call us at (360) 426-0888, or (360) 861-4247, or (360) 275-6518, both at ext. 5888.

**APPLICATION FEES**

**Single Phase Service \$100.00 – Single Phase Development \$250.00 – Three Phase Service \$500.00**

**\*NOTE\* Application Fees are not refundable**

**Customer Information:**

Organization/Business Name \_\_\_\_\_ Work # \_\_\_\_\_

Contact Person \_\_\_\_\_ Work # \_\_\_\_\_ Message/Cell # \_\_\_\_\_

E-Mail address \_\_\_\_\_ Fax # \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Electrical Contractor/Builder \_\_\_\_\_ Phone # \_\_\_\_\_  
(contact person)

Do you give permission to PUD 3 to provide information regarding your request for service to your contractor/electrician/agent? Please initial yes or no. Yes \_\_\_\_\_ No \_\_\_\_\_

**Load Information:**

Requested Voltage  Single Phase  120/240  Three Phase  120/208  277/480

Type of Operation \_\_\_\_\_ Building size \_\_\_\_\_ Square Feet Panel size \_\_\_\_\_ Amps

The following electric equipment is planned to be in use within (6) months of completion of the power line project. **Please attach a panel schedule.**

<b><u>KW load to be connected:</u></b>	<b><u>Single Phase</u></b>	<b><u>Three Phase</u></b>			<b><u>Hours Equipment Operated Per Day</u></b>
Heating	_____	_____			_____
Lighting	_____	_____			_____
Outlets	_____	_____			_____
Cooking	_____	_____			_____
Water Heating	_____	_____			_____
Air Conditioning	_____	_____			_____
<b><u>All Motors (HP)</u></b>			<b>Running Amps</b>	<b>Locked Rotor Starting Amps</b>	
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Total HP Operated Simultaneous \_\_\_\_\_ Total HP Started \_\_\_\_\_ Estimated Days of Operation per year \_\_\_\_\_

PUD 3 requires the customer's electric panel to be load balanced, otherwise unnecessary capacity and subsequent extra charges may be incurred by the customer. PUD 3 must be informed of any changes to the above information as additional charges may be assessed.

**Site Information:**

New Service Address \_\_\_\_\_ Parcel No. \_\_\_\_\_

Directions to site \_\_\_\_\_

Would you like to meet with a PUD 3 Service Engineering Technician at the site?  Yes  No Phone contact \_\_\_\_\_



**Please make a sketch of your service location showing the following items:**

- Boundaries of tract
- Location of meter base (including temporary service)
- Location of septic tank (existing and proposed)
- Location of existing underground utilities
- Location and length of buried underground secondary service wire and size of wire
- Location and orientation of buildings or structures
- Location of poles (existing and proposed)
- Location of roadways, driveways and clearings (existing and proposed)

**Additional Information:**

**Permanent Service:**

- Overhead       Underground

**(Not Required to Submit Application)**

**Temporary Service:**

**NOTE: Temporary service will be disconnected upon connection of permanent service.**

- Yes       No
- Overhead       Underground

**Building Permit #** \_\_\_\_\_

**State Electrical Work Permit #** \_\_\_\_\_

**Date Approved:** \_\_\_\_\_

Additional remarks (including any future load requirements): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I affirm that the above information is correct to the best of my knowledge, and that I have been provided with PUD 3's Service Extension Policy, Service Rules and Regulations, and Customer Information Package. I understand that changes I make in the above information or attached drawings may increase the time required for PUD 3 to provide service and may be subject to a revision fee.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**PUD 3 USE ONLY**

Date Received \_\_\_\_\_ By \_\_\_\_\_ Assigned to \_\_\_\_\_ Date \_\_\_\_\_

Primary  Overhead  Underground  Field Check Date \_\_\_\_\_ Rate Schedule \_\_\_\_\_ Estimated KVA peak \_\_\_\_\_

Check # \_\_\_\_\_ Receipt # \_\_\_\_\_ Credit Approval \_\_\_\_\_ OK# \_\_\_\_\_ Date \_\_\_\_\_

Service Engineer: 1) Available secondary fault current: Single phase \_\_\_\_\_ Three Phase \_\_\_\_\_ SN \_\_\_\_\_ for \_\_\_\_\_ volts \_\_\_\_\_ KVA transformer size  
 2) Motor starter required for 10 HP single phase or 25 HP three phase % voltage drop \_\_\_\_\_ reduce voltage starter required

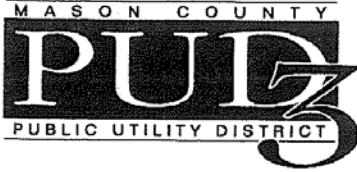
Engineer's Notes: \_\_\_\_\_  
 \_\_\_\_\_

## REQUIREMENTS BY P.U.D. 3

**(Applications take 2 to 8 weeks to process, depending upon complexity of job and current number of applications being processed)**

- 1) Application for New Service.
- 2) Application Fee - \$100.00 for Single-Phase Service  
\$250.00 for Single Phase Developments and \$500.00 for all Three  
Phase Services. Application fees can be paid for with cash, check or  
Visa/Master Card. Application Fees are applied to the cost of the  
extension project that is carried forward to completion. NOTE:  
Application Fees are non-refundable.
- 3) Application for Credit (unless you have previously completed the  
Application for Credit with PUD 3).
- 4) Copy of Building Permit and Approval Number from the State  
Electrical Inspector are required, but not necessary to submit  
application for estimate.
- 5) Plot Plan of Development or Drawing of Property (Need location of  
septic, poles, mobile, home (entrance), and temporaries).
- 6) New Service Address prior to connection of power.
- 7) Copies of current recorded deed or current recorded contract of sale  
and parcel number for property.
- 8) Property corners clearly marked.

Revised 7/07/09



**COMMERCIAL APPLICATION FOR CREDIT**

PO Box 2148 \* Shelton, Washington 98584  
 Shelton: (360) 426-8255 FAX (360) 427-2828  
 Belfair: (360) 275-2833 FAX (360) 275-6674  
 www.masonpud3.org

This application must be filled out in its entirety in compliance with sections 114 and 315 of the Fair and Accurate Credit Transactions Act of 2003. Failure to do so may delay processing of the request to provide service. Please provide information for all persons held responsible for the account. A Business Guarantee form is required for most commercial accounts. Notice – only those persons listed as a responsible party on the account or who have received approval by way of a waiver can receive information regarding the account. Customer recognizes that opening an account constitutes an agreement to pay for utility services at the applicable and established rates and to be governed by the resolutions and policies of Public Utility District No. 3 of Mason County, Washington, which includes providing safe access to PUD property by PUD employees as required. If lawsuit is initiated to collect any amounts due, that the venue for any such action shall be in Mason County District Court at the discretion of Mason County PUD No. 3.

**Account Information**

*Please Print Clearly*

Business Name: \_\_\_\_\_ Taxpayer ID# \_\_\_\_\_

Mailing address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Work #: \_\_\_\_\_

Would you like anyone in the office to be able to obtain specific information regarding this account?  Yes  No

Guarantor Name: \_\_\_\_\_ SSN: \_\_\_\_\_ DOB: \_\_\_\_\_

Mailing address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Home #: \_\_\_\_\_ Msg #: \_\_\_\_\_

Guarantor Name: \_\_\_\_\_ SSN: \_\_\_\_\_ DOB: \_\_\_\_\_

Mailing address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Home #: \_\_\_\_\_ Msg #: \_\_\_\_\_

**Service Information:**

Service address: \_\_\_\_\_

Rent  Own

Does the meter reader need a key for access?  Yes  No

Are you interested in any of the following programs: Automatic credit card payments, electronic billing, or bank drafting from your checking account?  Yes  No

I affirm that the above information is correct to the best of my knowledge and that I have been provided with PUD 3's Customer Information Packet.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_